

Minutes

*of a Meeting of the Council of the City of Kenora
held Monday, August 12, 2002 – City Chambers
at 5:00 p.m.*

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**WITH Mayor D. Canfield in the Chair, Councillor R. Lunny, Councillor D. McDougald, Councillor I. Parkes, Councillor T. Szajewski, Councillor C. Wasacase, Bill Preisenzanz, CAO, Joanne L. McMillin, City Clerk.**

**Absent: Councillor R. McMillan**

**Mayor Canfield called the meeting to order and Councillor Wasacase read the Prayer.**

## **CONFIRMATION OF MINUTES**

**1.Moved by T. Szajewski, Seconded by R. Lunny & Carried:-**

**THAT** the Minutes of the last regular Meeting of Council of the City of Kenora held **July 15, 2002**, as well as minutes of Special Council Meetings held **July 23, and 31, 2002** be confirmed as written and circulated.

**Mayor Canfield then asked if any Member of Council had any Declarations of Interest with respect to any items on the Agenda. The following Declarations were made:- Councillor McDougald – Resolution No. 4.**

## **DEPUTATIONS:**

n/a

## **Appointments to Kenora Port Authority**

**2.Moved by T. Szajewski, Seconded by C. Wasacase & Carried:-**

That Council of the City of Kenora give three readings to a Bylaw establishing the Kenora Port Authority for the planning and management of marine facilities within the City of Kenora; and further

That the following members be appointed:

Councillor Ted Szajewski  
Councillor Ron Lunny (Councillor McDougald, Alternate)  
Councillor Rory McMillan (Councillor Wasacase, Alternate)  
Barry Reynard, Manager of Community Services  
Frank Bergman, Facilities Co-ordinator  
Jeff Port, City Planner  
Bill Preisenzanz, CAO  
Kenora Police Service Marine Unit Representative  
OPP Marine Unit Representative

## **Appointment of Tax Collector**

**3.Moved by R. Lunny, Seconded by D. McDougald & Carried:-**

**THAT** Council appoint Charlotte Edie, Municipal Accountant, as Tax Collector effective immediately, and further;

THAT Council repeal any active By-laws previously appointing any individuals as Tax Collector for the municipality.

**Approval of Accounts**

**4.Moved by R. Lunny, Seconded by T. Szajewski & Carried:-**

THAT the Reports dated **July 13, July 26, August 1, 2002, and August 8, 2002** of the Finance and Administration Committee, submitting for approval and authorization for payment, invoices, accounts and payroll summaries, including transfers to Boards and Commissions for municipal and utility listings, attached hereto, totalling **\$6,358,010.78** be hereby authorized for approval.

**ABSTENTION: Councillor D. McDougald**

**Rescind Position with Kenora Condo Corporation No. 8**

**5.Moved by C. Wasacase, Seconded by T. Szajewski & Carried:-**

WHEREAS Council of the City of Kenora presented a Notice of Motion at the last regular meeting of Council held Monday, July 15, 2002 concerning repealing an agreement with Kenora Condominium Corporation No. 8; and

WHEREAS Council adopted Resolution No. 6 dated April 22, 2002 with respect to authorizing the entering into of such a lease agreement with Kenora Condominium No. 8 and directed the subsequent adoption of a by-law to ratify the agreement; and

WHEREAS the Council of the City of Kenora has not and will not be entering into a lease agreement by way of by-law with Kenora Condominium Corporation No. 8;

NOW THEREFORE the Council of the City of Kenora hereby rescinds Resolution No. 6 dated April 22, 2002 for the entering into of an agreement with Kenora Condominium Corporation No. 8.

**Support of Resolutions – Local Health Agencies**

**6.Moved by T. Szajewski, Seconded by R. Lunny & Carried:-**

THAT Council support the attached resolutions from the Association of Local Public Health Agencies, as forwarded from the Northwestern Health Unit, provided that the Province provides sufficient funding to municipalities to offset any increased costs resulting from these resolutions.

**Approval of Internet/E-mail Policy**

**7.Moved by R. Lunny, Seconded by D. McDougald & Carried:-**

THAT Council of the City of Kenora approve the Internet and E-Mail policy HR-8-7-3.

**Amend Conference/Convention/Social Function Policy**

**8. Moved by D. McDougald, Seconded by R. Lunny & Carried:-**

THAT Council of the City of Kenora approve the amended Conference/Convention/Social Function Attendance policy CC-7-1.

**Purchase of Report Writer System****9. Moved by D. McDougald, Seconded by R. Lunny & Carried:-**

THAT Council approve development of a report writer system, up to a maximum of \$20,000; and further

THAT Council approve a corresponding appropriation from the Finance & Administration equipment and computer reserve for this report writer for an offsetting amount to the costs of developing this system.

**Policy on use of Non-Recyclable Paper****10. Moved by D. McDougald, Seconded by R. Lunny & Carried:-**

THAT Council support the request to discontinue the use of non-recyclable paper for City use wherever possible; and further

THAT City staff be instructed to immediately discontinue the use of non-recyclable paper, wherever possible, including mailings to City residents and customers.

**Contract with POA Prosecutor****11. Moved by R. Lunny, Seconded by D. McDougald & Carried:-**

THAT Council approve the attached contract between Frank Armstrong, Provincial Offences Act Prosecutor, and the City of Kenora for Provincial Offences Act prosecution services to 30 September 2003.

**Support of Northwestern Ontario Film Commission****12. Moved by I. Parkes, Seconded by R. Lunny & Carried:-**

THAT Council of the City of Kenora hereby indicates its support of the efforts of the Northwestern Ontario Film Commission provided that no related costs are borne by the City; and further

THAT City of Kenora requests that an arm of the organization be located within the City of Kenora.

**Rate Structure – Michael Smith Fitness Centre****13. Moved by T. Szajewski, Seconded by R. Lunny & Carried:-**

THAT the following daily rate structure be adopted for the Michael Smith Fitness Centre Pool:

**Single Admissions –**

- |                        |             |
|------------------------|-------------|
| • Adults (18 & over)   | \$4.75 each |
| • Seniors (55+)        | \$3.00      |
| • Youth (5 – 17 years) | \$3.00      |
| • Sauna/Shower         | \$3.00      |
| • Tots (4 & under)     | free        |

**Swim Passes –**

| <u>Option</u>          | <u>10 Swims (10% discount)</u> | <u>25 Swims (25% discount)</u> |
|------------------------|--------------------------------|--------------------------------|
| • Adult (18 & over)    | \$42.75                        | \$89.06                        |
| • Seniors (55+)        | \$27.00                        | \$56.25                        |
| • Youth (5 – 17 years) | \$27.00                        | \$56.25                        |

AND FURTHER that special promotional public swims be encouraged for increased access & participation at reduced rates (i.e. Loonie & Toonie Swims, sponsored events).

**Approval of Arena General Admission Rates****14. Moved by T. Szajewski, Seconded by D. McDougald & Carried:-**

THAT Mayor & Council approve the recommendation of the Leisure Services Committee, effective September 03, 2002, for the following arena general admission rates for public sessions at the Kenora Recreation Centre & Keewatin Memorial Arena -

Public Skating -

- All Admissions - \$3.00 each
  - With exceptions
    - Child 4 & under - free with paying adult
    - Seniors (55+) - free Thursday afternoons (Seniors Appreciation Day)

Open Hockey -

- All Admissions - \$3.00 each

Seniors (55+) Open Hockey -

- All Admissions - \$3.00 each

Open Figure Skating -

- All Admissions - \$3.00 each

Parent & Tots - Take Shots -

- 1 Adult & 1 Child (4 & under) - \$3.00 for Adult, Child is free
- Additional Child (4 & under) - free
- Additional Admissions (5 & over) -\$3.00 each

Public Session Pass of 10 (at 10% discount) - valid towards any Public Session expiring at end of season -

- Punch Card of any 10 public sessions - \$27.00; and further

THAT special promotional public skates be encouraged for increased access & participation at reduced rates (i.e. Loonie & Toonie Skates, sponsored events).

**Funding Allocations - Recycling Material Transfer Facility**

**15.Moved by D. McDougald, Seconded by R. Lunny & Carried:-**

THAT Council approves the funding allocations for the Recycling Material Transfer Facility per the attached report; and further

THAT Council approves appropriations from MWWMP Reserves in the amount of \$190,000.00 and the remainder from Contingency Reserves to be allocated towards funding the Recycling Material Transfer Facility Construction Project.

**Amendment to Traffic By-law 127-2001**

**16.Moved by C. Wasacase, Seconded by T. Szajewski & Carried:-**

THAT Council of the city of Kenora hereby approves and further amends Schedule "C" LIMITED/RESTRICTED Parking of the Comprehensive Traffic Regulation bylaw 127-2001 to enact the following:

| <b>STREET</b> | <b>LOCATION</b>                                              | <b>SIDE</b> | <b>RESTRICTION</b> |
|---------------|--------------------------------------------------------------|-------------|--------------------|
| Wharf Street  | From 5 metres north of Front Street, northerly for 13 metres | east        | 30 minutes Anytime |

AND THAT the aforesaid new regulation shall come into effect on third and final reading of the enacting Bylaw and upon the installation of the regulatory signage.

**Hirings for Solid Waste and Water/Sewer Staff**

**17.Moved by R. Lunny, Seconded by D. McDougald & Carried:-**

THAT Council approve the hiring of a Transfer Facility Operator for the Solid Waste Department, increasing the position complement to four from three;

AND THAT Council approve the hiring of a Temporary Operator for the Water Treatment Plant (one year duration), increasing the position complement to four from three;

AND FURTHER THAT Council approve the posting of the above positions and any subsequent postings of any internal positions that may result from these postings.

**Schedule of Fees – Transfer Facility**

**18. Moved by D. McDougald, Seconded by R. Lunny & Carried:-**

THAT the following amended schedule of fees (applicable taxes extra) at the Kenora Transfer Facility be adopted effective May 1, 2002:-

|                                                       |                        |
|-------------------------------------------------------|------------------------|
| Per bag – not exceeding 11.36 kg (1-7 bags)           | \$ 2.00                |
| All approved materials up to 250 kg.                  | \$15.00 min. fee       |
| All approved materials over 250 kg.                   | \$75.00 per tonne      |
| Approved materials redirected to Kenora Area Landfill | \$55.00 per tonne      |
| Approved materials redirected to Reuse Area           | \$40.00 per tonne      |
| Tires up to 16"                                       | \$ 4.50 per tire       |
| Tires 17" to 20"                                      | \$ 6.00 per tire       |
| Tires over 20"                                        | \$ 7.50 per tire       |
| ICI Cooking Oil                                       | \$ 2.00 up to 20 litre |
| Approved recycle materials                            | no charge              |
| Compost, leaf and yard waste                          | no charge              |

THAT the following Schedule of fees, including taxes, be approved effective during the times that the weigh scales are out of service:-

|                                             |                 |
|---------------------------------------------|-----------------|
| * Per bag                                   | \$ 2.00 per bag |
| Per car trunk full/utility load             | \$ 24.00        |
| Per pick-up (1/2 ton) Full load             | \$ 24.00        |
| Per 1 tonne stake truck (6 yards) full load | \$ 42.00        |
| Per 3 tonne stake truck                     | \$102.00        |
| Per tandem truck (14 yards)                 | \$300.00        |
| Per packer (25 yards)                       | \$408.00        |
| Per packer (40 yards)                       | \$480.00        |

- ρ Bag not to exceed 46 litres filled to a gross rate of not more than 11.36 kg (25 lbs.)
- ρ Transfer Facility Attendant shall have the authority to pro-rate part loads or intermediate size vehicles.

THAT the following Schedule of Fees for ICI Recycling Services be adopted, effective July 02, 2002:

|                                                       |                                                               |
|-------------------------------------------------------|---------------------------------------------------------------|
| Tipping Fee at Kenora Area Transfer Facility:         |                                                               |
| Bulk Corrugated Cardboard (OCC)                       |                                                               |
| - up to 200 kg                                        | \$ 5.00 minimum                                               |
| - over 200 kg                                         | \$25.00 Tonne (pro-rated)                                     |
| Curbside Collection of Blue Box Recyclable Materials: |                                                               |
| - 95 gallon Roll-out Container                        | \$10.00 / container / month<br>(bi-weekly collection service) |

THAT the following Schedule of Fees for Solid Waste Services to Municipal Buildings and Facilities be adopted, effective August 06, 2002:

|                                               |                                 |
|-----------------------------------------------|---------------------------------|
| Curbside Collection of Solid Waste Materials: |                                 |
| - 6 cubic yard dumpster container             | \$60.00 per pickup; and further |

THAT Resolution Number 20 dated June 24, 2002 is hereby rescinded.

**Authorization of Payment to Summit Pipeline Services Ltd.****19. Moved by R. Lunny, Seconded by D. McDougald & Carried:-**

THAT Council of the City of Kenora authorize Payment No. 11 to Summit Pipeline Services Ltd. for work completed to July 19, 2002 in the amount of \$451,381.89.

**Amendment to Resolution – former MTO Patrol Building****20. Moved by C. Wasacase, Seconded by T. Szajewski & Carried:-**

THAT Council of the City of Kenora amend Resolution No. 11 ratified at its Council meeting of June 10, 2002 setting out terms and conditions of the purchase of the former MTO Patrol Building by removing condition number 3 which states – ‘That ORC be responsible for the replacement of the current 500 K.V.A. hydro transformer with a 1000 K.V.A. transformer at no cost to the City of Kenora’; and

THAT three readings be given to a Bylaw executing the Agreement of Purchase and Sale for the purchase of the former MTO Building under the approved terms and conditions as amended; and further

THAT the City of Kenora continue negotiations with Hydro One for the supply and installation of a 1000 K.V.A. transformer at the former MTO Patrol Building site if it is deemed as a requirement by the City.

**Service Contract with Old Time Signs****21. Moved by C. Wasacase, Seconded by T. Szajewski & Carried:-**

THAT the Council of the Corporation of the City of Kenora approves the signing of a Service Contract between Old Time Signs of Kenora and the City of Kenora, by the City Clerk and the Mayor.

**Creation of Sales Support Specialist Position****22. Moved by R. Lunny, Seconded by D. McDougald & Carried:-**

THAT the Council of the City of Kenora approve the creation of a Sales Support Specialist position within Kenora Municipal Telephone System.

**Proclamation – “Fetal Alcohol Syndrome Awareness Day”****23. Moved by I. Parkes, Seconded by R. Lunny & Carried:-**

THAT Council of the City of Kenora hereby proclaims September 9<sup>th</sup> as “International Fetal Alcohol Syndrome Awareness Day” in and for the City of Kenora.

**Proclamation – “Waste Reduction Week”****24. Moved by T. Szajewski, Seconded by D. McDougald & Carried:-**

That the week of October 21 to 27, 2002 be hereby proclaimed as “Waste Reduction Week” in and for the City of Kenora.

**Tender – Supply/Delivery of Granular “A”****25. Moved by T. Szajewski, Seconded by D. McDougald & Carried:-**

THAT Part ‘A’ of the tender for the supply and delivery of 4500 tonnes of Granular “A” material, as specified, be awarded to DeGagne Construction Materials in the amount of \$10.41 per tonne (taxes included), pending approval of the proposed aggregate; and further

THAT the attached ranking list for the supply only of Granular "A" material from private pits for the period commencing August 1, 2002 be hereby accepted and adopted.

***Councillor Wasacase requested the Rules of Order be Suspended in order to introduce the following item:***

**Proposal – Phase II Environmental Assessment – P.W. Yard  
25a Moved by C. Wasacase, Seconded by T. Szajewski & Carried:-**

WHEREAS the following proposals were received for the Phase II Environmental Assessment of the Public Works Yard:

|                          |          |       |
|--------------------------|----------|-------|
| DST Consulting Engineers | \$36,330 | + GST |
| KGS Group                | \$44,300 | + GST |

Now therefore be it resolved that the City of Kenora retains the services of DST Consulting Engineers to undertake the Phase II Environmental Assessment work on the public works yard, at a cost not to exceed \$36,300, plus GST ; and further

THAT the Mayor and Clerk be authorized to execute an agreement with DST Consulting Engineers to perform the Phase II Environmental Assessment of the Kenora Public Works Yard.

**By-laws – First & Second Reading**

**26. Moved by I. Parkes, Seconded by D. McDougald & Carried:-**

**THAT** the following By-laws be read a **FIRST & SECOND** Time:~

**#77-2002** – to confirm the proceedings of Council at its Committee of the Whole Meeting held August 6, 2002;

**#79-2002** – to appoint Charlotte Edie to the position of Tax Collector for the City of Kenora;

**#80-2002** – to authorize the execution of a Prosecution Services Contract between the City of Kenora and Frank Armstrong;

**#81-2002** – to establish the Kenora Port Authority;

**#82-2002** – to amend By-Law No. 127-2001 being a by-law to regulate traffic on the roads and highways of the City of Kenora;

**#83-2002** – to execute the Agreement of Purchase and Sale for the purchase of the former MTO Building.

**By-laws – Third & Final Reading**

**27. Moved by I. Parkes, Seconded by D. McDougald & Carried:-**

**THAT** the following **By-laws** be now approved in their present form and be presented for **THIRD AND FINAL** Reading:-

**#77-2002** – to confirm the proceedings of Council at its Committee of the Whole Meeting held August 6, 2002;

**#79-2002** – to appoint Charlotte Edie to the position of Tax Collector for the City of Kenora;

**#80-2002** – to authorize the execution of a Prosecution Services Contract between the City of Kenora and Frank Armstrong;

**#81-2002** – to establish the Kenora Port Authority;

**#82-2002** – to amend By-Law No. 127-2001 being a by-law to regulate traffic on the roads and highways of the City of Kenora;

**#83-2002** – to execute the Agreement of Purchase and Sale for the purchase of the former MTO Building.

***Councillor McDougald requested the Rules of Order be Suspended in order to introduce the following additional by-laws:***

**By-laws – First & Second Reading**

**27a Moved by D. McDougald, Seconded by R. Lunny & Carried:-**

**THAT** the following By-laws be read a **FIRST & SECOND** Time:~

**#84--2002** – to execute an Agreement with R.M. Belanger Limited for the Portage Bay Bridge Deck Replacement;

**#85-2002** – to execute a contract with Hugh Munro Construction Ltd. for Reconstruction of Jones Road Stage I and III.

**By-laws – Third & Final Reading**

**27b Moved by D. McDougald, Seconded by R. Lunny & Carried:-**

**THAT** the following **By-laws** be now approved in their present form and be presented for **THIRD AND FINAL** Reading:-

**#84--2002** – to execute an Agreement with R.M. Belanger Limited for the Portage Bay Bridge Deck Replacement;

**#85-2002** – to execute a contract with Hugh Munro Construction Ltd. for Reconstruction of Jones Road Stage I and III.

**Adjournment**

**28. Moved by I. Parkes, Seconded by D. McDougald & Carried:-**

**THAT** this meeting be now declared closed at 5:55 p.m.

***THE CORPORATION OF THE CITY OF KENORA:***

**CONFIRMED AS WRITTEN THIS .....DAY OF**

**.....2002**

.....  
**MAYOR**

.....  
**CITY CLERK**



